

# Application for the Utah State Office of Education

## ESL Endorsement:

### ESL Endorsement Program - University Program - Demonstrated Competency

This endorsement may be attached to an Educator License with Elementary, Secondary, Special Education and/or Counseling area of concentration.

#### Applicant Information

Name \_\_\_\_\_ Date application submitted \_\_\_\_\_

Cactus ID (preferred) \_\_\_\_\_ or SSN \_\_\_\_\_

District \_\_\_\_\_ School \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

#### Earning the ESL Endorsement

- ◆ In order to obtain the Utah ESL Endorsement, the successful candidate will have completed university courses and/or other USOE pre-approved Endorsement program courses that meet the following six standards. A minimum of 18 semester credits is required as follows:
  - \* Standard I: Language/Linguistics (4 credits)
  - \* Standard II: Cultural Diversity (2 credits)
  - \* Standard III: Instruction (4 credits)
  - \* Standard IV: Assessment (3 credits)
  - \* Standard V: Family and Community Involvement (2 credits)
  - \* Standard VI: Instructional Practice (3 credits)

#### University and Other Program Courses Approved by USOE

1. All courses must have been completed successfully within five years of the date that this application is submitted to the USOE.
2. University and other ESL Endorsement programs must be approved by the USOE before any courses will be accepted for credit.
3. ESL Endorsement courses (e.g. those offered by NUCC, Districts, etc.) must be pre-approved by USOE and entered in CACTUS.

#### For more info. Contact:

Jeff Ojeda - ESL Endorsements/ELL Specialist [jeffrey.ojeda@schools.utah.gov](mailto:jeffrey.ojeda@schools.utah.gov)  
250 East 500 South - P.O. Box 144200 - Salt Lake City, UT 84114-4200 (801) 538-7945

## Completing the Form

Using an original copy of your transcripts, please highlight the corresponding courses and place the university/district, the department and course number in the space provided.

Example:

University	Department	Course #		
USU	ELED	4740	Second Language Acquisition	Credits: <u>3</u>

Include **ALL** courses taken to fulfill the requirements for each standard. Please note that names listed are not meant to be course names. They are general areas of study within the given standard. Choose the one that best fits the course you completed. If no listing applies, then fill in the "other" category.

Requirements: Minimum of 18 semester credits must be completed.

Total number of credits completed by candidate (include credits for all standards): \_\_\_\_\_

**Standard I: Language/Linguistics (4 credits)**    **Fulfilled:**    **YES**\_\_\_\_\_    **NO**\_\_\_\_\_

*Focus of study:*

University	Dept.	Course #		
<input type="text"/>	<input type="text"/>	<input type="text"/>	Second Language Acquisition and Cognition	Credits: _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	English Phonology and Syntax for ESL Teachers	Credits: _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	Instructional Strategies and Language Acquisition	Credits: _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	Language Production, Theory, and Acquisition	Credits: _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	Literacy Acquisition and Development	Credits: _____
Other:				
<input type="text"/>	<input type="text"/>	<input type="text"/>	Course Title: _____ Please attach a copy of the course description.	Credits: _____

**Standard II: Cultural Diversity (2 credits)**    **Fulfilled:**    **YES**\_\_\_\_\_    **NO** \_\_\_\_\_

*Focus of Study:*

University	Dept.	Course #		
<input type="text"/>	<input type="text"/>	<input type="text"/>	Foundations of ESL Instruction	Credits: _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	Foundations of Diversity: Culturally, Linguistically Responsive Teaching	Credits: _____
<input type="text"/>	<input type="text"/>	<input type="text"/>	State – Approved REACH Training	Credits: _____
Other:				
<input type="text"/>	<input type="text"/>	<input type="text"/>	Course Title: _____ Please attach a copy of the course description.	Credits: _____

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**Standard III: Instruction (4 credits)****Fulfilled: YES\_\_\_\_\_ NO\_\_\_\_\_***Focus of Study:*

University	Dept.	Course #		Credits:_____
			Methods and Materials for the ESL Classroom	
			Integrating Second Language Acquisition into the Content Classroom	
			Literacy Strategies for Teaching English Language Learners	
			Strategies and Methodology for ESL Teaching	
			Curriculum and Materials for ESL Instruction	
			Application of Research and Strategies in ESL Instruction	
			Planning, Implementing, Managing Instruction	
Other:				
			Course Title:_____	
			Please attach a copy of the course description	

**Standard IV: Assessment (3 credits)****Fulfilled: YES\_\_\_\_\_ NO\_\_\_\_\_***Focus of Study:*

University	Dept.	Course #		Credits:_____
			ESL Assessment: Theory, Methods and Practices	
			Assessment for a Linguistically Diverse Population	
Other:				
			Course Title:_____	
			Please attach a copy of the course description	

**Standard V: Family and Community Involvement (2 credits) Fulfilled: YES\_\_\_\_\_NO\_\_\_\_\_***Focus of Study:*

University	Dept.	Course #		Credits:_____
			Building School Partnerships with ESL Families	
			Empowering Diverse Families	
			Family, Parent, and Community Involvement in the Education of ELL Students	
			Professional Role of the ELL Teacher	
Other:				
			Course Title:_____	
			Please attach a copy of the course description.	

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**Standard VI: Instructional Practice (3 credits)****Fulfilled: YES\_\_\_\_\_ NO\_\_\_\_\_***Focus of Study:*

University Dept. Course #

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Practicing Teachers (minimum 45 hours)

Credits: \_\_\_\_\_

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Pre-Service Teachers (minimum 60 hours)

Credits: \_\_\_\_\_

Other:

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Course Title: \_\_\_\_\_

Credits: \_\_\_\_\_

Please attach a copy of the course description.

**Demonstrated Competency for One or More Requirements**

In lieu of university and/or approved professional development courses, the applicant may apply for an endorsement through demonstrated competency. Demonstrated competency will be approved under the direction of the USOE ELL Specialist.

**The applicant must schedule, document, and submit the following:**

**Participate in an oral interview** under the direction of the USOE ELL Specialist or designee/s to determine applicant's declarative, procedural, and conditional research-based knowledge of each individual course. This is usually done by a committee of specialists.

**AND**

**Participate in a formal observation** conducted by USOE ELL Specialist or designee/s to demonstrate classroom instructional application of the ESL Endorsement course content.

**OR**

For candidates having **completed work outside of Utah**, course equivalency verification from the USOE ELL Specialist is needed, and requires providing the specialist with university course syllabi and a transcript noting each course to be reviewed for equivalency.

**Endorsement Fee**

\$40 processing fee

**Submitting the Application**

Candidates who completed District ESL Endorsement programs:

ESL Endorsement candidates that completed their coursework through a district ESL Endorsement program generally have their names submitted to the USOE by their district once the cohort has completed all course work successfully. Please check with your advisor regarding your district's policy for submission to USOE.

Candidates who completed University ESL Endorsement programs:

1. Print and complete this Endorsement Application.
2. Attach original transcript(s) and/or CACTUS printouts. Highlight appropriate courses.
3. Send the completed application (including highlighted transcripts), and the processing fee, to:

Utah State Office of Education  
Attn.: Janet Strong (or Stephanie Ferris if State Approved Endorsement program)  
Educator Quality and Licensing  
250 East 500 South,  
P.O. Box 144200,  
Salt Lake City, UT 84114-4200

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